



APPLICATION FOR PERMIT TO CONSTRUCT WITHIN ROAD RIGHT-OF-WAY

ALLEN COUNTY ENGINEERS OFFICE
1501 N. SUGAR STREET; LIMA, OHIO 45801-3136
PHONE: (419) 228-3196 FAX: (419) 227-2920

Date: _____

FEES: *Must be completed within 90 days*

All:	Permit Fee:	(non-refundable)	\$ 200.00
Road Bore:	Performance Bond:	(refunded upon approval)	\$ 2,000.00
Road Cut:	Performance Bond:	(refunded upon approval minus County Engineer costs)	\$ 2,000.00

(The Performance Bond may be in the form of a check or surety bond)

(Please Print)

Applicant Name: _____
(same as where bond is to be returned)

Mailing Address: _____
(Street) (City) (State) (Zip Code)

Phone #: (____) _____ Email: _____

Project location: on _____ Road in _____ Township.

North South West East: of the closest intersection with _____ Road.

WORK TO BE COMPLETED (check all that apply)

Road Bore (see Section 1)

Road Cut (see Sections 2)

Briefly explain work to be performed: _____

_____ and according to the attached plan.

Date that work is to begin: _____ (This date is for calculating the expiration of permit only)
(Contractor must still notify inspector prior to starting work)

Section 1: Road Bore Specifications

- All construction must comply with the **ALLEN COUNTY STANDARD CONSTRUCTION DRAWINGS**.
- Backfill that part of said bore pit that falls within the pavement, by use of Flowable Fill (LSM100) to a level even with the bottom of the pavement (a minimum of six inches (6") below top of pavement), as outlined in **ALLEN COUNTY STANDARD CONSTRUCTION DRAWINGS BFB-1**.
- Backfill that part of said bore pit from four feet (4') beyond the limits of the roadway to the back of the flow line of the roadside ditch, by use of Flowable Fill (LSM100) or compacted granular material in lifts of no more than six inches (6") loose material, to a level one foot (1') below finished grade, as outlined in **ALLEN COUNTY STANDARD CONSTRUCTION DRAWING BFB-1**.
- Backfill that part of said bore pit beyond the back of the flow line of the roadside ditch, by use of Flowable Fill (LSM100) or compacted granular material in lifts of no more than six inches (6"), to the level of a one to one (1:1) slope down from the back of the flow line of the roadside ditch, as outlined in **ALLEN COUNTY STANDARD CONSTRUCTION DRAWING BFB-1**.
- Place a minimum of six (6) inches of asphalt as a wearing surface.
- If the roadway pavement, roadside shoulders, tiles or ditches are damaged either by construction, construction equipment or by excessive weight, the property owner/contractor will make complete restoration as advised by the Allen County Engineer.

Also include the following information:

A. Distance bore pits will be constructed off edge of pavement _____ feet.

B. Size of bore pits: _____ feet long by _____ feet wide by _____ feet deep.

Section 2: Road Cut Specifications

1. All construction must comply with the *ALLEN COUNTY STANDARD CONSTRUCTION DRAWINGS*.
2. The County Engineer will supply the "Road Closed" signs. It is the contractor's responsibility to place these signs on the road during construction.
3. The road must be cut using a saw on both sides of the trench. These saw cuts must be a minimum of four feet (4') apart.
4. Backfill that part of said trench that falls within the pavement, by use of Flowable Fill (LSM100) to a level even with the bottom of the pavement (a minimum of six inches (6") below top of pavement), as outlined in *ALLEN COUNTY STANDARD CONSTRUCTION DRAWINGS BFT-1*.
5. Backfill that part of said trench from the edge of pavement to four feet (4') beyond the edge of pavement, by use of Flowable Fill (LSM100) to a level one foot (1') below finished grade, as outlined in *ALLEN COUNTY STANDARD CONSTRUCTION DRAWING BFT-1*.
6. Backfill that part of said trench from four feet (4') beyond the limits of the roadway to the back of the flow line of the roadside ditch, by use of Flowable Fill (LSM100) or compacted granular material in lifts of no more than six inches (6") loose material, to a level one foot (1') below finished grade, as outlined in *ALLEN COUNTY STANDARD CONSTRUCTION DRAWING BFT-1*.
7. Backfill that part of said trench beyond the back of the flow line of the roadside ditch, by use of Flowable Fill (LSM100) or compacted granular material in lifts of no more than six inches (6"), to the level of a one to one (1:1) slope down from the back of the flow line of the roadside ditch, as outlined in *ALLEN COUNTY STANDARD CONSTRUCTION DRAWING BFT-1*.
8. The contractor must provide plates to cover the exposed trench from the time it is excavated until the County Engineer places the asphalt.
9. Place a minimum of six (6) inches of asphalt as a wearing surface (Done by County Engineer).
10. If the roadway pavement, roadside shoulders, tiles or ditches are damaged either by construction, construction equipment or by excessive weight the property owner/contractor will make complete restoration as advised by the Allen County Engineer.
11. The contractor must also read and sign the "SUPPLEMENTAL FORM TO OPEN CUT ROAD" and return it with this application.

Also include the following information:

- A. Conditions necessitating open cutting of pavement _____
- _____
- B. The opening in the pavement will be approximately _____ feet long by _____ feet wide by _____ feet deep.

If this permit is granted, I/we agree to the following conditions:

1. That traffic will be maintained at all times, unless permission is granted by the Allen County Engineer to do otherwise.
2. That the necessary lights, signs, barricades, flagmen and watchmen are maintained for the protection of traffic at all times, day and night, as instructed by the Allen County Engineer until work is completed.
3. That the performance bond will not be returned to the applicant until the construction meets the specifications set forth by the Allen County Engineer, the Allen County Inspector, and the Allen County Standard Construction Drawings.
4. That if the 90-day period between the date given on the permit and the completion of the work is not met, the applicant will forfeit the performance bond. If the permit expires before the work has begun, the application must be re-filed with the Engineer's Office along with the standard fee.
5. That if Application for Permit is made after the construction has started, an additional fee of \$200.00 will be charged with the performance bond to be returned to the applicant upon final construction approval by the Allen County Inspector.
6. **All utilities placed under the roadway shall maintain a minimum of 36" of clearance below the surface of the ground and roadway**
7. **Any and all work on County Roads shall be performed by a qualified paving contractor using qualified labor and equipment.**

IF THE ALLEN COUNTY INSPECTOR IS NOT NOTIFIED PRIOR TO CONSTRUCTION, ADDITIONAL FEES MAY APPLY.

Note: The permit is only good for 90 days. No extensions will be granted. If the construction is not completed correctly within 90 days, the performance bond will be forfeited and used to complete the project.

Signature of Applicant

Date

Landowner Contractor

OFFICE USE ONLY

Permit to do this work under the conditions stated is hereby Granted Denied

By _____
Representative of the County Engineer

Date

Final inspection of this project has been performed by the Allen County Engineer's Office.

By _____
County Engineer Inspector

Date

The Applicant is hereby released of requirements set forth by this permit.